



Donnington and Muxton Parish Council

Turreff Hall, Turreff Avenue, Donnington, Telford, TF2 8HG

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To All Members of this Parish Council

4th December 2019

Dear Councillor,

You are summonsed to attend a meeting of the
Full Council on Wednesday 11th December 2019 at 7pm
At St John's Church, Muxton

AGENDA

19/12/143 Apologies: To accept the apologies of those unable to attend.

19/12/144 Declaration of Interest: To declare a personal or pecuniary interest in any item on the agenda.

19/12/145 Public Session

There will be 15 minutes allowed for questions to the Chair from Members of the Public.

19/12/146 Street Lighting

To discuss the recent findings that this Council has additional streetlights that were not originally included on Telford & Wrekin Council's inventory, with Debbie Germany (Telford & Wrekin Council's Neighbourhood & Customer Services Officer) and Raymond Northwood (Prysmian Group Ltd). Councillors are also asked to consider a plan to replace the lanterns on these lights to LED lanterns.

19/12/147 Grant Application

To consider a request for a grant from this Parish Council for the Armed Forces and Veterans Breakfast Clubs Telford.

19/12/148 Minutes

To confirm the Minutes of the following meetings:

- a. Planning Committee meeting held on 11th November 2019.
- b. Council meeting held on 11th November 2019.

19/12/149 Matters Arising from Minutes

To enable Councillors to receive updated information of actions contained in the Minutes thereof.

19/12/150 Expenditure Transactions

To receive and accept the Expenditure Transactions for November 2019.

19/12/151 Income Received:

To receive an income report as for November 2019.

19/12/152 Bank Reconciliation

To receive the bank reconciliation as of 30th November 2019.

19/12/153 Financial Budget Comparisons

To receive the financial budget comparisons as at 30th November 2019.

19/12/154 Clerk's Report

To receive a report on the following:

- Tree planting
- Bollards, Thornton Park Avenue
- Muxton Parking Restrictions
- Christmas Festival

19/12/155 Armed Forces Covenant

To discuss signing up to the Armed Forces Covenant and providing Turreff Hall for an Armed Forces Veterans and Family Drop-in Session on Thursday 13th February 2020 between 12 noon and 4pm.

19/12/156 75th Anniversary VE Day

To receive an update on the progress of plans for holding an event to commemorate the 75th Anniversary of VE Day and discuss the format/activities for the day.

19/12/157 Prostate Cancer Awareness Event

Due to further discussions with the Shropshire Prostate Cancer Awareness Group, they have now decided not to hold one main event per year but to continue holding them around Telford. Councillors are asked if they wish to hold another event at Turreff Hall on 26th October 2020.

19/12/158 CCTV Muxton

To discuss the response received from Telford & Wrekin Council and West Mercia Police regarding the Borough Council's plans to upgrade its current systems. If Councillors wish to purchase cameras and be included in this scheme then it would have to purchase Nomad CCTV Cameras at a price of £7,000 per camera.

19/12/159 Parish Council Policies/Protocol

Councillors are asked to review and adopt the following documents:

- Complaints Procedure
- Disciplinary Policy and Disciplinary Procedure
- Pensions Discretion Policy
- Biodiversity Policy Statement (Local Council Award Scheme Gold Award)*
- Crime and Disorder Policy Statement (Local Council Award Scheme Gold Award)*
- Value for Money Strategy (Local Council Award Scheme Gold Award)*

* Councillors are to confirm by resolution that this Council has prepared statements showing how it delivers best practice in meeting its duties in relation to Bio-diversity, Crime and Disorder and Value for Money.

19/12/160 Budgets 2020/2021

To discuss the preliminary draft budgets for 2020/2021 and consider any additions or amendments required prior to January's Council meeting.

19/12/161 Crocus Planting Muxton

To officially thank Telford Rotary Club for planting crocus bulbs behind and in front of the Soldiers Bench off Marshbrook Way, Muxton.

19/12/162 Bus Shelters

Councillors are asked to consider if they would like to hire a professional artist to brighten up the Parish Council owned brick bus shelters with themes relating to the parish.

19/12/163 Agenda Items for the Next Council Meeting

To ask Councillors if they have any items for discussion which they wish to have placed on the agenda for the next Council meeting.

19/12/164 Date of next meeting

To inform Councillors that the next Council meeting will be held on Monday 13th January 2020 at Turreff Hall, Donnington commencing at 7pm.



Ralph L Morgan
Clerk to the Parish Council